

## **Texana Groundwater Conservation District Meeting Notice and Agenda**

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.064 of the Texas Water Code that the Texana Groundwater Conservation District Board of Directors will hold a meeting on October 17, 2024, at 6:00 PM at LNRA Headquarters, Building C, 4631 FM 3131, Edna, Texas 77957.

### **AGENDA**

1. Call the meeting to order and welcome guests.
2. Receive public comments.
3. Consideration of and possible action on matters related to groundwater management including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.
  - a. Permit Hearing - Mr. Keith Powers for Jackson County WCID 1 seeks, under permitting request case PRC-20240614-01, a historic-use production permit protecting the historic production of groundwater from a grandfathered well field comprised of grandfathered wells GW-00406, GW-00405, and GW-00577 for public water system uses in the amount of 61.36 acre-feet per year. The subject well field is located on a 0.5-acre tract of land near the intersection of FM 616 and Prairie St. in Jackson County, Texas.
4. Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.
5. Consideration of and possible action on matters related to groundwater monitoring.
6. Consideration of and possible action on matters related to groundwater conservation.
7. Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.
8. Consideration of and possible action on matters related to groundwater policy including the management plan of the district, rulemaking hearing regarding the proposed rules of the district, fees of the district, and the rules of the district.
9. Consideration of and possible action on matters related to administration and management including the minutes of previous meetings, the annual budget of the district, bank accounts, investments, financial reports of the district, bills and invoices of the district, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.
10. Consideration of and possible action on matters related to legal counsel report.
11. Adjourn.

The Texana Groundwater Conservation District may close the meeting, if necessary, to conduct private consultation with legal counsel regarding matters protected by the attorney-client privilege pursuant to Section 551.071 of the Government Code or to discuss matters regarding personnel pursuant to Section 551.074 of the Government Code. The Texana Groundwater Conservation District will return to open meeting, if necessary, to take any action deemed necessary based on discussion in closed meeting pursuant to Section 551.102 of the Government Code.

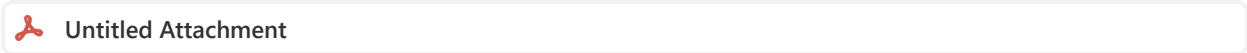
In Accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the event you wish to attend.

# Meeting Packet - 20241017

## Item 1 - Convene Meeting

**Management Discussion:**

Staff completed the necessary public notification requirements for the meeting.  
See: Public Notice - 20241017 - Board Meeting.  
TGCD - Meeting Notice - 20241017 - Final.pdf



**Management Recommendation:**

- Call the meeting to order and call the roll of representatives:
- Precinct 1: Mr. Boone, Director, \_\_\_\_\_.
- Precinct 2: Mr. Michael Skalicky, President, \_\_\_\_\_.
- Precinct 3: Mr. Clifford Born, Director, \_\_\_\_\_.
- Precinct 4: Mr. Marr, Treasurer, \_\_\_\_\_.
- At Large 1: Mr. Jim Revel, Secretary, \_\_\_\_\_.
- At Large 2: Mr. Tupa, Vice-President, \_\_\_\_\_.
- At Large 3: Mr. Robert Gendke, Jr., Director, \_\_\_\_\_.
- General Manager: Tim Andruss, \_\_\_\_\_.
- General Counsel: Jim Allison, \_\_\_\_\_.

## Item 2 - Receive Public Comment

**Management Discussion:**

None.

**Management Recommendation:**

Offer to accept public comment from attendees.

## Item 3 - Groundwater Management (Permitting)

### Topic 3.1 - Report

Regarding Well Registration Processing for FY2024.

As of October 8, 2024, staff had received 21 well registration applications (ARWs) since October 1, 2023.

As of October 8, 2024, staff had received 44 Notices of Intent to Drill a Well (NIDWs) since October 1, 2023.

Regarding Production Permit Renewal Processing for FY2024.

As of October 8, 2024, staff had received 26 production permit renewal requests (ARPs) since October 1, 2023.

Regarding Permit Processing for FY2024.

As of October 8, 2024, staff had initiated 13 permitting request case (PRCs) since October 1, 2023.

As of October 8, 2024, staff had 7 permitting request cases pending.

1. Permitting Request Cases - PRC-20231012-01 - AAPC-20231012-01;
2. Permitting Request Cases - PRC-20240612-01 - ARPP-20240528-01;
3. Permitting Request Cases - PRC-20240807-01 - AOWS-20240807-01;
4. Permitting Request Cases - PRC-20240614-01 - AVWF-20241108-01;
5. Permitting Request Cases - PRC-20240529-02 - AOW-20240328-01;
6. Permitting Request Cases - PRC-20240925-01 - AOW-20240910-01; and
7. Permitting Request Cases - PRC-20240222-03 - AOW-20230920-01.

See: Topic 3.4 - PRC-20230321-01 - Bowers and Saha LLC.

As of October 8, 2024, staff had 146 active or approved production permits recorded in the permitting database with a combined amount of authorized groundwater production per year of 167,056 acre-feet.

Regarding Groundwater Production Report Processing for CY2023.

As of October 8, 2024, staff had processed 208 groundwater production reports for the preceding calendar year since October 1, 2023.

As of October 8, 2024, staff had recorded groundwater production reports for 209 water wells reporting 24,658.48 acre-feet of groundwater production during CY2023. (TWDB estimated the volume of groundwater produced for rural domestic, livestock, mining, and rig supply exempt uses in Jackson County in Year 2020 was 1,581 acre-feet. See: TWDB - Projected Exempt Groundwater Use Estimates ).

Regarding Manage Investigations related to Permitting Violations for FY2024.

As of October 8, 2024, staff had initiated 1 investigations related to groundwater management (i.e., permitting) since October 1, 2023.

As of October 8, 2024, staff had 0 active investigations related to groundwater management (i.e., permitting).

Regarding Manage Enforcement Cases related to Permitting Violations for FY2024.

As of October 8, 2024, the Board had initiated 11 enforcement case violations related to groundwater management (i.e., permitting) since October 1, 2023.

As of October 8, 2024, staff had 0 unresolved enforcement cases related to groundwater management (i.e., permitting).

### **Topic 3.2 - PRC-20240614-01 - AVWF-20241108-01 - Jackson County WCID 1**

**Previous Consideration by the Board:** None.

#### **Management Discussion:**

Mr. Keith Powers for Jackson County WCID 1 seeks, under permitting request case PRC-20240614-01, a historic-use production permit protecting the historic production of groundwater from a grandfathered well field comprised of grandfathered wells GW-00406, GW-00405, and GW-00577 for public water system uses in the amount of 61.36 acre-feet per year. The subject well field is located on a 0.5-acre tract of land near the intersection of FM 616 and Prairie St. in Jackson County, Texas. See: Permitting Request Cases - PRC-20240614-01 - AVWF-20241108-01 - Jackson County WCID 1.

TGCD - PRC-20240614-01 - Application Bundle.pdf

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The applications and supplemental information associated with this permitting request case are considered administratively complete and contain sufficient information evaluate the request relative to the Rules of the District. Provided the resulting permit is properly conditioned, the operation of the existing well field would satisfy the requirements as established within the Rules of the District without a waiver or variance.

The application includes an affidavit, executed by Mr. Keith Powers, regarding the evidence of historic use submitted in the application that states 1. I am 18 years of age or older and competent to submit this affidavit. 2. To the best of my knowledge and belief, the information contained in the attached application to validate the historic use of a well field is true and correct. 3. All available information concerning groundwater production during the validation period has been provided to the Texana Groundwater Conservation District."

The application includes supplemental documentation containing the TWDB Water Use Survey (Survey Number: 0507200) for the subject well field for calendar year 2003. The survey indicates the subject well system produced 19,996,988 gallons in year 2003 (61.36 acre-feet).

On September 25, 2024, the public notice related to the consideration of the permit case was completed. See: Public Notice - 20241017 - Permit Hearing - PRC-20240614-01.

As of October 8, 2024, the District had not received notice of intent to contest the permitting request.

**Management Recommendation:** move to 1) cancel the permit hearing and proceed with the permitting case as an uncontested matter; and 2) authorize the general manager to issue a historic use permit to Jackson County WCID 1 under application AVWF-20241108-01 for well GW-00406, GW-00405, and GW-00577 authorizing the production of 61.36 acre-feet of groundwater per year for public water system uses.

**Topic 3.3 - PRC-20240612-01 - ARPP-20240528-01 - Tanza Granite - Production Permit Renewal**

**Previous Consideration by the Board:** None.

**Management Discussion:**

Ms. Janie Coetzee for Tanza Granite Inc. seeks, under permitting request case PRC-20240612-01, a renewal of production permit OPW-20200225-02. The renewal request appears to comply with rules and regulations of the District.

Permitting Request Case	Permit	Permit Expiration	Renewal Application Submit Date	Renewal Application
<u>PRC-20240612-01</u>	<u>OPW-20200225-02</u>	7/31/2024	4/1/2024	<u>ARPP-20240528-01</u>

**Management Recommendation:**

Move to approve the following production permit renewal and authorize the general manager to issue production permit renewals for the permits associated with the following renewal requests in accordance with the Rules of the District: ARPP-20240528-01.

**Topic 3.4 - PRC-20230321-01 - Bowers and Saha LLC**

**Previous Consideration by the Board:**Meeting Packet - 20240718.

**Management Discussion:**

During the meeting held on July 18, 2024, Mr. Kubecka notified the district that he intended to submit a new amendment request for waiver WV-20191219-01.

On September 27, 2024, Mr. Kubecka notified the district of the changes he wished to have amended into waiver WV-20191219-01.

On October 1, 2024, Mr. Andruss provided files that documented (as tracked changes) the changes to be requested by Mr. Kubecka and a draft application for the new amendment request with instructions for submitting the new request to the district.

On October 7, 2024, Mr. Kubecka expressed his acceptance of the application and draft waiver documents. He explained that he would provide the executed application on October 8, 2024.

**Management Recommendation:**

Move to 1) authorize the general manager to submit the new amendment request to Dr. Uddameri or other qualified consultant of the district for technical review and 2) schedule a special meeting for a public hearing on and consideration of the amendment request upon completion of the technical review.

## Item 4 - Groundwater Protection

### Topic 4.1 - Report

Regarding Well Inspections for FY2024.

As of October 8, 2024, staff had recorded 18 well inspection forms (WIFs) since October 1, 2023.

Regarding Manage Investigations related to Groundwater Protection for FY2024.

As of October 8, 2024, staff had initiated 1 investigations related to groundwater protection since October 1, 2023.

As of October 8, 2024, staff had 1 active investigation related to groundwater protection.

Regarding Manage Enforcement Cases related to Groundwater Protection for FY2024.

As of October 8, 2024, the Board had initiated 0 enforcement case violations related to groundwater protection since October 1, 2023.

As of October 8, 2024, staff had 0 unresolved enforcement case violations related to groundwater protection.

## Item 5 - Groundwater Monitoring

### Topic 5.1 - Report

Regarding Monitor Drought Conditions for FY2024.

As of October 8, 2024, the U.S. Drought Monitor (<https://www.drought.gov/states/texas/county/jackson>) indicates that 0% of Jackson County was experiencing drought conditions.

As of October 8, 2024, drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website (<https://www.waterdatafortexas.org/drought/>) indicates that 100% portion of Jackson County are experiencing abnormally dry conditions.

Regarding Synoptic Aquifer Monitoring for FY2024.

As of October 8, 2024, staff had collected 88 water level measurements since October 1, 2023.

Regarding Continuous Water Level Monitoring for FY2024.

Regarding Baseline Water Quality Aquifer Monitoring for FY2024.

Regarding Ad-Hoc Baseline Water Quality Sampling for FY2024.

As of October 8, 2024, staff had collected 78 water quality field measurements since October 1, 2023.

As of October 8, 2024, staff had collected 0 water quality samples since October 1, 2023.

As of October 8, 2024, staff had received 0 water quality lab reports since October 1, 2023.

Regarding Annual Water Level Assessment for FY2024.

Regarding Annual Water Quality Assessment for FY2024.

Regarding Monitoring Network Assessment and Improvement Project for FY2024.

See: Topic 5.2 - TWDB Grant Program.

## **Topic 5.2 - TWDB Grant Program**

**Previous Consideration by the Board:**Meeting Packet - 20240118.

### **Management Discussion:**

The Texas Water Development Board has established a program to facilitate water conservation in agriculture called the Agricultural Water Conservation Grants Program. Through the program, TWDB provides funding to entities such as GCDs to promote water conservation. Numerous GCDs across the state have secured funds for this purpose with meter cost-sharing being a common example of the type of program that is funded. See: <https://www.twdb.texas.gov/financial/programs/AWCG/index.asp#:~:text=The%20Agricultural%20Water%20Conservation%20Grants%20Program%20offers%20grants%20for%20projects>.

This grants program could represent an opportunity for the district to promote water conservation through awareness of pumping impacts while simultaneously improving the district's monitoring efforts of the groundwater resources in the county if a project for cost-sharing aquifer monitoring equipment were submitted and approved.

In particular, a program to fund the procurement and installation of the WellIntel monitoring system at strategic locations around the county would enable groundwater producers, nearby landowners, and staff of district to assess groundwater production impacts in real-time.

### **Management Recommendation:**

Move to authorize the general manager to submit a joint grant application with VCGCD, CCGCD, and RGCD to TWDB for advanced aquifer monitoring equipment at well sites used to produce groundwater for agricultural purposes.

## Item 6 - Groundwater Conservation

### Topic 6.1 - Report

Regarding Promote Conservation for FY2024.

Regarding Conservation Education and Teacher Professional Development for FY2024.

## Item 7 - Groundwater Resource Planning

### Topic 7.1 - Report

Regarding Regional Water Planning Participation for FY2024.

The Lavaca Regional Planning Group (Region P) met on August 12, 2024 and was attended by Mr. Andruss. The next meeting of the group is not yet scheduled. See:

<https://www.lnra.org/water/lavaca-regional-water-planning-group/>.

Regarding GMA 15 Joint Planning for 4th Planning Cycle in FY2024.

The representatives of Groundwater Management Area 15 are scheduled to meet on October 15, 2024 in Robstown, Texas to participate in the *TWDB Stakeholder Advisory Forum for the central and southern portions of the Gulf Coast Aquifer System model recalibration* and a joint meeting with GMA 16 representatives.

## Item 8 - Groundwater Policy

### Topic 8.1 - Report

Regarding Management Plan Revisions for FY2024.

Regarding Rule Amendments for FY2024.

See: Topic 8.2 - Rulemaking Hearing.

See: Topic 8.3 - Consideration of Proposed Rule Revisions.

See: Topic 8.4 - District Fees.

Regarding Legislative Support and Lobbying for FY2024.

### Topic 8.2 - Rulemaking Hearing

**Previous Consideration by the Board:**Meeting Packet - 20230119.

#### **Management Discussion:**

On September 26, 2024, the public notice for the rule making hearing was posted on the website of the district with a copy of the proposed rules and a comparison document of the proposed rules to the current rules of the district.

See: Public Notice - 20241017 - Rule Making Hearing.



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On September 30, 2024, the public notice requirements for the rulemaking hearing were completed with the publication of the notice in the Victoria Advocate.

The proposed rules represent a significant improvement as compared to the current rules of the district. In particular, the rules have been reconstructed to clarify the responsible parties related to each requirement of the rules and to improve the consistency of the rule language from section to section. The revision include the elimination of terms no longer relevant to foundational provisions of the rules of the district, the addition of new definitions, and the reorganization of rules to appropriate sections.

The proposed rules retain the foundational provisions of the current rules such as:

- requiring advanced notice of well drilling by the well driller,
- requiring the offset of non-grandfathered wells by 1 foot per 1 GPM of production rate from the boundary of land ownership,
- requiring well construction to satisfy standards intended minimize negative effects on groundwater quality and commingling of undesirable water with desirable water,
- requiring replacement wells to be located within 100 yards of the original well,
- requiring the registration of non-grandfathered wells and replacement wells,
- requiring production permitting for the production of groundwater for uses defined a non-exempt uses,
- requiring the reporting of groundwater production for non-exempt uses,
- protecting historic use based on the validation of evidence of the non-exempt use of a well before the rules of the district were adopted,
- limiting non-historic production based on contiguous tracts of groundwater control to 1/2 acre-foot per acre-controlled,
- requiring the submittal of technical information regarding production impacts with applications for high-capacity production permits,
- requiring the monitoring of and satisfaction of performance conditions of high-capacity production permits,
- providing for the renewal of non-expired production permits if the permitting circumstances have not changed,
- requiring permits and reporting for the transfer of groundwater out of the district,
- providing for requests to seek amendments and waivers associated with permits based on good cause,
- providing for petitions to amend the rules of the district,

- providing procedures for processing permitting applications, and
- providing procedures for addressing permit and rule violations.

The proposed rules establish new foundational provisions such as:

- assessment of total production rates on the associated tracts of groundwater control for determining if a permitting request qualifies as a high-capacity production permit request,
- establishing the regulatory framework for deep-saline groundwater production,
- 10 year period for drilling a replacement well after plugging a well, and
- provisions for groundwater production curtailment.

**Management Recommendation:**

Recommendation 1: move to open the rulemaking hearing.

Recommendation 2: accept public comments regarding the proposed rules.

Recommendation 3: move to close the rulemaking hearing after accepting public comment on the proposed rules.

**Topic 8.3 - Consideration of Proposed Rule Revisions**

**Previous Consideration by the Board:**[Meeting Packet - 20230119](#).

**Management Discussion:**

None.

**Management Recommendation:**

Move to adopted the proposed rules as the Rules of the District, as drafted.

**Topic 8.4 - District Fees**

**Previous Consideration by the Board:**[Meeting Minutes - 20111020](#).

**Management Discussion:**

The fee schedule of the district was adopted on October 20, 2011. The fee schedule specifies 1) the administrative fees to be imposed on an applicant based on the type of permitting request submitted, 2) the refunding of unused fees, and 3) surcharges for transfer of groundwater out of the district. See: [Adm - AO - Administrative Policies - Resolution - 2011-10-20-A - Establishing the District Fee and Surcharge Schedule](#).

[Resolution 2011-10-20-A Establishing the District Fee and Surcharge Schedule.pdf](#)

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The legislature revised the transfer fee limitations in Chapter 36 of the Texas Water Code: Sec. 36.122. TRANSFER OF GROUNDWATER OUT OF DISTRICT.

(e) Except as provided by Subsection (e-1), the district may impose an export fee or surcharge using one of the following methods:

(1) a fee negotiated between the district and the exporter;

**(2) for a tax-based district, a rate not to exceed 20 cents for each thousand gallons of water exported from the district; or**

(3) for a fee-based district, a rate not to exceed the greater of 20 cents for each thousand gallons or a 50 percent surcharge, in addition to the district's production fee, for water exported from the district.

**(e-1) Effective January 1, 2024, the maximum allowable rate a district may impose for an export fee or surcharge under Subsection (e)(2) or (e)(3) increases by three percent each calendar year.**

Effective January 1, 2024, the maximum rate increased to \$0.206 cents per thousand gallons. On January 1, 2025, the maximum rate will increase to \$0.212 cents per thousand gallons. These rates equal \$67.125 per acre-foot of groundwater transferred out of the district and \$69.129 per acre-foot of groundwater transferred out of the district, respectively.

Staff have developed revisions to the fee schedule to update the fees to be assessed for the transfer of groundwater out of the district and establish fees to be assessed for excess groundwater production.

TGCD - Resolutions - District Fee and Surcharge Schedule - Draft.pdf

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TGCD - Schedule of Fees and Surcharges- Draft.pdf

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### **Management Recommendation:**

Move to adopt the draft fee schedule by resolution, as drafted.

## **Item 9 - Administration and Management**

### **Topic 9.1 - Report**

Regarding [Election Coordination for CY2024](#).

Regarding [Financial Audit for FY2023](#).

Regarding [Investment Management for FY2024](#).

Regarding [Financial Record Processing and Reporting for FY2024](#).

See: [Topic 9.3 - Financial Reports of the District](#).

See: [Topic 9.4 - Financial Transaction Review](#).

See: [Topic 9.5 - Investments of the District](#).

See: [Topic 9.6 - Unpaid Invoices and Bills](#).

See: [Topic 9.7 - Forms of Payment of Penalties and Settlement Fees](#).

See: [Topic 9.8 - Financial Audit for the Previous Fiscal Year](#).

See: [Topic 9.9 - Vacancy in Office of Director](#).

Regarding [Budget Development for FY2025](#).

Regarding [Asset Tracking for FY2024](#).

See: [Topic 9.10 - District Assets and Office Consolidation](#)

Regarding [Public Funds Training for FY2024](#).

Regarding [Website Improvements](#).

Regarding [Public Notice and Meeting Coordination for FY2024](#).

The next meetings of the Board are scheduled for [January 16, 2025](#), [April 17, 2025](#), [July 17, 2025](#), and [August 21, 2025](#), with each meeting to convene at 6:00 PM. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

See: [Topic 9.2 - Minutes of Previous Meeting](#)

Regarding [Performance Audit for FY2023](#).

Regarding [Project Management for FY2024](#).

Regarding [Administrative Policy Review for FY2024](#).

Regarding [Transparency Reporting for FY2024](#).

Regarding [Cybersecurity Training for FY2024](#).

Regarding [Consultant Review for FY2024](#).

Regarding [Open Government Training for FY2024](#).

Regarding [District Liability Insurance Review and Renewal](#)

Regarding [Digital Record Archiving for FY2024](#).

Regarding [Physical Record Archiving for FY2024](#).

**Management Recommendation:**

None.

## Topic 9.2 - Minutes of Previous Meeting

**Previous Consideration by the Board:**[Meeting Packet - 20240718](#)

**Management Discussion:**

the minutes for the previous meeting were sent the board members prior to the meeting.

[TGCD - Adm - MM - Meeting Minutes - 20240718 - Board of Directors](#)

[TGCD - Meeting Minutes - 20240718 - Final.pdf](#)

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[TGCD - Adm - MM - Meeting Minutes - 20240829 - Board of Directors](#)

[TGCD - Meeting Minutes - 20240829 - Final.pdf](#)

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**Management Recommendation:**

move to accept and approved the meeting minutes for July 18, 2024 and August 29, 2024, as drafted.

## Topic 9.3 - Financial Reports of the District

**Previous Consideration by the Board:** [Meeting Packet - 20240718](#)

### Management Discussion:

the internal financial reports of the District for June, July and August 2024, have been sent to the directors prior to the meeting.

[TGCD - Adm - FM - Internal Control Review Reports - ICRR-20240630-01 - June 2024](#)

[TGCD - Adm - FM - Internal Control Review Reports - ICRR-20240630-01 - June 2024](#)

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[TGCD - Adm - FM - Internal Financial Reports - IFR-20240630-01 - FY2024M09 - June 2024](#)

[TGCD - Internal Financial Report - June 2024](#)

 [Untitled Attachment](#)

[TGCD - Adm - FM - Internal Control Review Reports - ICRR-20240731-01 - July 2024](#)

[TGCD - Adm - FM - Internal Control Review Reports - ICRR-20240731-01 - July 2024](#)

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[TGCD - Adm - FM - Internal Financial Reports - IFR-20240731-01 - FY2024M10 - July 2024](#)

[TGCD - Internal Financial Report - July 2024](#)

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[TGCD - Adm - FM - Internal Control Review Reports - ICRR-20240831-01 - August 2024](#)

[TGCD - Adm - FM - Internal Control Review Reports - ICRR-20240831-01 - August 2024](#)

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[TGCD - Adm - FM - Internal Financial Reports - IFR-20240831-01 - FY2024M11 - August 2024](#)

[TGCD - Internal Financial Report - August 2024](#)

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### Management Recommendation:

Move to accept and approve the financial reports for June, July and August 2024.

## Topic 9.4 - Financial Transaction Review

**Previous Consideration by the Board:** [Meeting Packet - 20240718](#)

### Management Discussion:

The list below identifies each accounts payable transaction that was recorded since July 6, 2024 to October 8, 2024:

1. [ACCTP-20240731-03 - \\$75,000.00 - Transfer from 9448 to 7512](#)
2. [ACCTP-20240709-02 - \\$1,648.57 - JCAD - Inv No. 1111](#)
3. [ACCTP-20240718-01 - \\$7,166.25 - ILA-202401-01-T](#)
4. [ACCTP-20240718-02 - \\$7,166.25 - ILA-202402-01-T](#)
5. [ACCTP-20240718-03 - \\$7,166.25 - ILA-202403-01-T](#)
6. [ACCTP-20240718-04 - \\$7,166.25 - ILA-202404-01-T](#)

7. [ACCTP-20240718-07 - \\$889.29 - ILA-20240715-01-T](#)
8. [ACCTP-20240718-05 - \\$7,166.25 - ILA-202405-01-T](#)
9. [ACCTP-20240718-06 - \\$7,166.25 - ILA-202406-01-T](#)
10. [ACCTP-20240709-01 - \\$231.90 - Inv No. 20240625-01](#)
11. [ACCTP-20240709-03 - \\$300.07 - Prosperity Bank Credit Card Statement](#)
12. [ACCTP-20240718-08 - \\$1,440.00 - Streamline Web - Inv No. BD29E33C-0003](#)
13. [ACCTP-20240826-03 - \\$7,166.25 - ILA-202409-01-T-VCGCD](#)
14. [ACCTP-20240826-01 - \\$7,166.25 - ILA-202407-01-T-VCGCD](#)
15. [ACCTP-20240821-02 - \\$150.00 - Victoria Advocate Inv No. 20240805](#)
16. [ACCTP-20240821-01 - \\$150.00 - Victoria Advocate Inv No. 20240819](#)
17. [ACCTP-20240809-03 - \\$9,500.00 - Goldman, Hunt & Notz, L.L.P Invoice No. 52859](#)
18. [ACCTP-20240809-02 - \\$2,000.00- VCGCD - Inv No. ILA-20240806-TGCD](#)
19. [ACCTP-20240826-02 - \\$7,166.25 - ILA-202408-01-T VCGCD](#)
20. [ACCTP-20240826-04 - \\$157,000.00 - Inv No. ILA-202501-T](#)

The list below identifies each accounts receivable transaction that was recorded since July 6, 2024 to October 8, 2024:

1. [ACCTR-20240702-01 - \\$971.36 - Jackson County Tax Assessor](#)
2. [ACCTR-20240722-01 - \\$20.00 - ECV-20240429-03](#)
3. [ACCTR-20240731-01 - \\$1,592.14 - Interest](#)
4. [ACCTR-20240731-03 - \\$75,000.00 - Transfer from 9448 to 7512](#)
5. [ACCTR-20240731-02 - \\$33.99 - Interest](#)
6. [ACCTR-20240831-01 - \\$1,450.35 - Interest](#)
7. [ACCTR-20240816-01 - \\$20.00 - ECV-20240429-06](#)
8. [ACCTR-20240805-01 - \\$944.95 - JCTAC](#)
9. [ACCTR-20240831-02 - \\$58.63 - Interest](#)
10. [ACCTR-20240909-01 - \\$864.48 - JCTAC Tax Collections](#)

**Management Recommendation:**

None.

**Topic 9.5 - Investments of the District**

**Previous Consideration by the Board:** [Meeting Packet - 20240718](#)

**Management Discussion:**

The investment reports for June, July and August 2024, have been sent to the board prior to the meeting.

[TGCD - Adm - FM - Investment Reports - IR-20240630-01 - FY2024M09 - June 2024](#)

TGCD - INV-20240630-01

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[TGCD - Adm - FM - Investment Reports - IR-20240731-01 - FY2024M10 - July 2024](#)

TGCD - INV-20240731-01

 Untitled Attachment

TGCD - Adm - FM - Investment Reports - IR-20240831-01 - FY2024M11 - August 2024

TGCD - INV-20240831-01

 Untitled Attachment

**Management Recommendation:**

Move to accept the investment reports for for June, July, and August 2024.

**Topic 9.6 - Unpaid Invoices and Bills**

**Previous Consideration by the Board:**Meeting Packet - 20240829

**Management Discussion:**

The District has outstanding bills and invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

**Management Recommendation:**

move to authorize the General Manager to pay the outstanding bills and invoices for goods and services received by the District.

1. ACCTP-20241017-01 - \$945.00 - ABM - Inv# 7419
2. ACCTP-20241017-03 - \$2,652.86 - TML IRP
3. ACCTP-20241017-04 - \$1,076.45 - Credit Card Charges

**Topic 9.7 - Forms of Payment of Penalties and Settlement Fees**

**Previous Consideration by the Board:** None.

**Management Discussion:**

The district has accepted payments of penalties and settlement fees in the form of personal and business checks. Recently, VCGCD experienced a situation in which the violator stopped payment on a business check used to pay a penalty fee. The stop payment resulted in the district incurring a bank fee of \$12.00 and additional administrative processing to investigate, report and re-process the payment. In addition, several business violators at the other cooperating districts have requested the districts provide administrative information to register as vendors. This is an additional administrative cost incurred by the districts to resolve violations caused by other parties.

**Management Recommendation:**

Move to limit the acceptable form of payment for penalties and settlement fees to cashier's check or money order made payable to the Texana Groundwater Conservation District.

**Topic 9.8 - Financial Audit for the Previous Fiscal Year**

**Previous Consideration by the Board:**[Meeting Packet - 20231019.](#)

**Management Discussion:**

Mr. Goldman of Goldman, Hunt, and Notz LLP has expressed his firm's interest in performing the financial audit of the District for FY2024.

**Management Recommendation:**

Move to accept the offer of Goldman, Hunt, and Notz LLP to perform the financial audit for the fiscal year ending September 30, 2024, authorize the general manager to execute the associated engagement letter, and authorize the firm to begin the audit upon development of the internal financial reports for September 30, 2024.

### Topic 9.9 - Vacancy in Office of Director

**Previous Consideration by the Board:**[Meeting Packet - 20240118](#)

**Management Discussion:**

On July 19, 2024, Mr. Revel resigned from the Board of Directors of the Texana Groundwater Conservation District.

TGCD - Email - Resignation by J Revel - 20240719.pdf

 Untitled Attachment

On July 22, 2024, Mr. Skalicky resigned from the Board of Directors of the Texana Groundwater Conservation District.

TGCD - Email - Resignation by M Skalicky - 20240722.pdf

 Untitled Attachment

**Management Recommendation:**

None.

### Topic 9.10 - District Assets and Office Consolidation

**Previous Consideration by the Board:** None.

**Management Discussion:**

On September 13, 2024, Mr. Andruss notified Judge Sklar of the administrative changes under way at the district (i.e., the 5 year ILA and office consolidation) and expressed the district's appreciation of the County's support and assistance in the past.

The consolidation and elimination of staff at the office space provided by the County, staff have:

1. secured a central post office box (P.O. Box 69, Victoria, Texas 77902) for the districts,
2. arranged to hold meetings at the LNRA Headquarters,
3. transferred the physical records and fire proof cabinets to the VCGCD office,
4. investigated options for transferring surplus equipment and furnishing to Jackson County,



5. begun investigation for consolidating existing phone lines,
6. posted job notices with the Texas Workforce Commission and on the VCGCD website,
7. begun the process for identifying a new location of the consolidated offices.

Mr. Allison developed a draft interlocal agreement to be used to properly transfer excess equipment and furnishings to Jackson County. The draft agreement was provided to Judge Sklar for consideration on October 3, 2024.

TGCD - Interlocal Cooperation Agreement - Office Equipment and Furnishings - draft.pdf

 Untitled Attachment

**Management Recommendation:**

Move to authorize the general manager to execute the Interlocal Agreement Between Texana Groundwater Conservation District and Jackson County related to excess equipment, as drafted.

## Item 10 - Legal Counsel Report

### Topic 10.1 - Report

**Management Discussion:**

None.

**Management Recommendation:**

None.

## Item 11.0 - Adjourn Meeting